

**Minutes of the Annual General Meeting of the Association of Talking Friends held on the
16th May 2015 at the Priory Rooms, Birmingham**

01.15 Present: Alan Johnson, Gillian Bryan, Anne Austin, Cathy Khurana, Jane Beale

02.15 Prevented: William Waddilove, Gill Coffin, Ann Ullathorne, Stella Roberts, Catherine Carr, Jill Cadbury

03.15 Matters arising from the Minutes of the AGM 2014.

04.14 The committee has investigated the possibility of a second duplicator. This was considered at our meeting on 6th June 2014. We agreed to keep the matter under review and to inform Friends House on a regular basis.

04.15 Trustees' Annual Report. Anne Austin presented the Talking Friends Trustees' Report.

The following Friends are appointed to the committee for the next year:

Anne Austin, Gillian Bryan, Gill Coffin, William Waddilove, Jane Beale

05.15 Trustees

We have accepted the Trustees Annual Report for 2014. Jane Beale and Anne Austin have signed a copy .

06.15 Presentation of annual accounts.

Gillian Bryan presented the Annual Accounts and these were approved. We ask Gillian to forward a copy to the Charity Commission.

A. John Bodycote has agreed to examine the accounts for 2016.

06.15. Copying and distribution of recorded material to subscribers.

Since Central England has taken responsibility for recording The Friend and other publications, we are aware that the responsibility for duplication and distributing has been with Friends House done by a volunteer; the Draft Partnership Agreement sets out details. We are very grateful to the volunteer but note that this is a heavy commitment for one person and has resulted in a somewhat unpredictable service at times.

We have been reminded of the legal requirement under the Equality Act 2010 that organizations must produce materials in accessible formats. Bearing this in mind we are minded to approach The Friends Publications Ltd and Quaker Life to further explore the options for duplication and administration of distributing their materials.

We agree to send this Minute to Richard Summers, Quaker Life, Andrew O'Hanon who organizes volunteers, Ian Kirt-Smith, Editor of the The Friend, and Central England Area Meeting, requesting a meeting to discuss this further.

07.14 Recent publicity in The Friend

We've heard of benefits from recent publicity in The Friend and in Area Meeting. We ask that this be discussed further at the Trustees Meeting in June

08.14 Any Other Business

We will have a lunch for Readers 17th October, date to be confirmed.